



**CITY OF LOS ALTOS
CITY COUNCIL MEETING
January 12, 2016**

CONSENT CALENDAR

Agenda Item # 5

SUBJECT: Approve Egan Intermediate School gymnasium emergency floor repairs

BACKGROUND

On October 21, 2015, the City was notified by the Los Altos School District (LASD) that the floor in the Egan Intermediate School gymnasium was buckling. City maintenance crews responded to the report immediately and conducted a thorough investigation in the following days along with the LASD. The gym was closed due to public safety concerns.

Approximately 20% of the floor was impacted and the buckling appeared to be caused by water damage. Initial investigation did not reveal any obvious external or internal water leakage sources. To further investigate the problem, the City retained a flooring contractor to remove the damaged portion of the floor on October 28, 2015. Standing water was discovered underneath the floor, however, no hidden water line or water penetration from concrete was found.

The City's insurance carrier was notified and a water remediation/restoration specialist representing the insurance company participated in the investigation. On November 3, 2015, the insurance company authorized the City to move forward with the repair. The gym has to remain closed until the repair is complete.

EXISTING POLICY

Purchasing Policy

PREVIOUS COUNCIL CONSIDERATION

None

DISCUSSION

Repair of the gym floor was determined as an emergency due to safety concerns and the impact to the programming of the facility. According to the City's Purchasing Policy, the City Manager has the authority to waive standard purchasing procedures that are not statutorily mandated when making emergency purchase of supplies, equipment, material and services. If the purchase is less than \$100,000, after-the-fact ratification can be obtained from City Council at the soonest possible public meeting following the event.

Two quotes were obtained and H.Y. Flooring was deemed as the lowest responsive and responsible bidder for the repair. The quote from H.Y. Flooring Co. was \$79,396. The insurance company will reimburse the City for all but \$10,000, which is the City's deductible. The City will also be reimbursed for the loss of revenue related to programs, classes and rentals which totals approximately \$20,000. The work was approved by the City Manager and the Notice to Proceed was provided to the Contractor on December 1, 2015. It is anticipated the gym will be reopened in early January 2016.

PUBLIC CONTACT

Posting of the meeting agenda serves as notice to the general public.

FISCAL/RESOURCE IMPACT

The repair cost is \$79,396.00. The insurance company will reimburse the City for the entire cost minus the \$10,000 deductible. The City will also be reimbursed for the loss of revenue related to programs, classes and rentals which totals approximately \$20,000. There are sufficient funds in the operating budget to cover the deductible.

ENVIRONMENTAL REVIEW

Categorically Exempt pursuant to CEQA Section 15301 (d)

RECOMMENDATION

Approve Egan Intermediate School gymnasium emergency floor repairs

ALTERNATIVES

Not applicable

Prepared by: Susanna Chan, Public Works Director

Approved by: Marcia Somers, City Manager

ATTACHMENTS: None